

**AGENDA**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**July 13, 2023**

**SECTION I – GENERAL AND ACADEMIC MATTERS**

- A. APPROVAL OF MINUTES OF MAY 5, 2023, AND JUNE 5, 2023, MEETINGS**
- B. ESTABLISHMENT OF NEXT MEETING DATE AND LOCATION**
- C. PRESIDENT’S REPORT**

## **SECTION II – FINANCIAL MATTERS**

### **A. APPROVAL OF MISCELLANEOUS FEES FOR 2023-2024**

Miscellaneous Fees are those fees (other than Contingent, Academic Facilities, Student Services, and Technology Fees) charged to some, but not necessarily all, students in the course of their attendance. Examples include but are not limited to, Laboratory Fees, Parking Fees, and Late Registration Fees. A schedule of the proposed Miscellaneous Fees for 2023-2024 is in Exhibit II-A.

Approval of the proposed Miscellaneous Fees for 2023-2024 (Exhibit II-A) is recommended.

### **B. REVIEW OF SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES FOR 2023-2024**

A review of mandatory student fees for 2023-2024 is summarized in Exhibit II-B.

### **C. APPROVAL OF ANNUAL OPERATING BUDGET**

The recommended Current Operating Budget for fiscal year 2023-2024 will be presented. The recommendation is for a balanced budget based upon estimates of fee revenue, State appropriations, and other available sources (summarized in Exhibit II-C).

Approval of the Annual Operating Budget is recommended.

### **D. APPROVAL OF AUTHORIZATION OF FINANCIAL AID AWARDS**

Approval of the following Authorization for Financial Aid Awards is recommended.

Pursuant to Indiana Code 21-15-2-1 which provides for awarding financial aid to students from existing resources, the University of Southern Indiana Board of Trustees delegates to the President of the University of Southern Indiana the responsibility to approve financial aid recommendations for students within the 2023-2024 budgetary capabilities.

### **E. REPORT OF CONSTRUCTION CHANGE ORDERS APPROVED BY THE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION**

The construction change orders approved by the vice president for Finance and Administration Exhibit II-D will be reviewed.

### **F. UPDATE ON CURRENT CONSTRUCTION PROJECTS**

A report will be presented on current construction projects. Exhibit II-E includes a summary of the cost and funding sources for each project.

### **SECTION III - PERSONNEL MATTERS**

#### **A. REPORT OF THE PRESIDENTIAL COMPENSATION AND EVALUATION COMMITTEE**

The Presidential Compensation and Evaluation Committee met prior to the Board of Trustees meeting on July 13, 2023. A report will be presented.

#### **B. REPORT ON FACULTY, ADMINISTRATIVE, AND STAFF RETIREMENTS**

The following retirements will be reviewed.

Lead Custodial Worker, Michael A. Auberry retired on May 31, 2023, after 20 years of service.

Custodial Worker, Donna J. Holm retired on June 2, 2023, after 12 years of service.

Senior Administrative Assistant, Suzanne Schroeder retired on July 8, 2023, after 17 years of service.

**MISCELLANEOUS FEES FOR 2023-2024**

**1. Laboratory and Miscellaneous Fees**

<u>Fee Name</u>	<u>2023-2024 Fee</u>	<u>2022-2023 Fee</u>	<u>Effective Date</u>	<u>Last Changed</u>
Application Fee	40.00	40.00	08/21/23	08/20/12
Assessment Fee	150.00	150.00	08/21/23	08/24/15
Athletics Fee**	120.00	60.00	08/21/23	08/22/22
Audit Fee (plus applicable lab fee)	50.00	50.00	08/21/23	08/22/16
Computer Science Program Fee*	75.00	75.00	08/21/23	08/21/17
Counseling Services Fee**	65.00	55.00	08/21/23	08/23/21
Departmental Challenge Exam Fee*	50.00	50.00	08/21/23	08/24/20
Departmental Exams Fee	25.00	25.00	08/21/23	08/22/16
Engineering Undergraduate Program Fee*	75.00	75.00	08/21/23	08/24/15
Enrollment Fee	150.00	150.00	08/21/23	08/22/16
Health Informatics Program Fee*	50.00	50.00	08/21/23	08/21/17
Health Professions Insurance	20.00	20.00	08/21/23	08/20/12
Housing Living Learning Community Fee	15.00	15.00	08/21/23	08/20/12
Housing Student Activity Fee	25.00	25.00	08/21/23	08/20/12
International Student Fee	200.00	200.00	08/21/23	08/20/18
Laboratory Fee (College of Science, Engineering, Education)	75.00	75.00	08/21/23	08/24/15
Laboratory Fee (all other colleges)	50.00	50.00	08/21/23	08/20/12
Matriculation Fee (all new and transfer students)	175.00	175.00	08/21/23	08/22/16
Nursing Program Fee (BSN)*	40.00	40.00	08/21/23	07/01/14
Nursing Program Fee (DNP)*	150.00	150.00	08/21/23	07/01/14
Nursing Program Fee (MSN)*	100.00	100.00	08/21/23	07/01/14
Occupational Therapy Clinical Fee	75.00	75.00	08/21/23	08/20/12
Occupational Therapy Program Fee (MSOT)*	100.00	100.00	08/21/23	07/01/14
Online Learning Fee	50.00	50.00	08/21/23	08/30/99
Online Learning Non-Resident Delivery Fee*	50.00	50.00	08/21/23	08/24/15
Payment Plan - Late Fee	50.00	50.00	08/21/23	08/20/18
Payment Plan - Special Arrangement Fee	25.00	25.00	08/21/23	08/23/21
Prior Learning Assessment Fee	250.00	250.00	08/21/23	08/24/20
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	08/21/23	09/02/97
Respiratory Therapy Program Fee*	50.00	50.00	08/21/23	08/19/19
Social Work Program Fee*	50.00	50.00	08/21/23	08/21/17
Special Course Fee (varies by course; maximum amount)	350.00	350.00	08/21/23	08/21/17
Student Activity Fee**	100.00	100.00	08/21/23	08/22/16
Study Abroad Fee	300.00	300.00	08/21/23	08/22/16
Transcript Fee (maximum amount)	50.00	50.00	08/21/23	08/22/16
Transportation Fee**	150.00	145.00	08/21/23	08/22/22

\* per credit hour

\*\* per semester

**SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES**  
**2023-2024 and 2024-2025**

**STUDENT FEES 2023-2024**  
**(per semester credit hour)**

	<b><u>UNDERGRADUATE</u></b>		<b><u>GRADUATE</u></b>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$173.95	\$173.95	\$317.03	\$317.03
Academic Facilities	75.80	75.80	75.80	75.80
Student Services	29.95	29.95	29.95	29.95
Technology	10.00	10.00	10.00	10.00
Non-Resident		414.55		414.88
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Total	\$289.70	\$704.25	\$432.78	\$847.66

**STUDENT FEES 2024-2025**  
**(per semester credit hour)**

	<b><u>UNDERGRADUATE</u></b>		<b><u>GRADUATE</u></b>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Total	\$299.19	\$727.23	\$446.94	\$875.33

Prior Year Student Fees for Comparison

**STUDENT FEES 2022-2023**  
**(per semester credit hour)**

	<b><u>UNDERGRADUATE</u></b>		<b><u>GRADUATE</u></b>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$165.36	\$165.36	\$303.91	\$303.91
Academic Facilities	75.40	75.40	75.40	75.40
Student Services	29.75	29.75	29.75	29.75
Technology	10.00	10.00	10.00	10.00
Non-Resident		401.48		401.80
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Total	\$280.51	\$681.99	\$419.06	\$820.86

**OTHER MANDATORY FEES**

**University Services Fee**

8 or more credit hours per semester	\$30.00
More than 3 and fewer than 8 credit hours per semester	\$22.75
3 or fewer hours per semester	\$10.00

The University Services Fee amounts shown above are for 2023-2024 and 2024-2025

## CURRENT OPERATING BUDGET SUMMARY

	<u>Approved Budget 2022-2023</u>	<u>Budget Change</u>	<u>Proposed Budget 2023-2024</u>
<b>INCOME</b>			
State Appropriation - Operating	51,038,023	2,090,301	53,128,324
State Appropriation - Line Item	555,480	555,420	1,110,900
State Appropriation - Fee Replacement	12,317,288	4,312	12,321,600
Student Fees	45,613,516	3,935,781	49,549,297
Other Income	8,585,870	1,662,135	10,248,005
Fund Balance	<u>919,488</u>	<u>512</u>	<u>920,000</u>
<b>TOTAL</b>	119,029,665	8,248,461	127,278,126
<b>MAJOR EXPENSE CLASSIFICATION</b>			
Personal Services	85,589,701	539,875	86,129,576
Budget Reduction	<u>(4,502,350)</u>	<u>4,502,350</u>	<u>0</u>
Net Personal Services	81,087,351	5,042,225	86,129,576
Supplies and Expense	33,847,158	2,960,414	36,807,572
Budget Reduction	<u>(296,820)</u>	<u>296,820</u>	<u>0</u>
Net Supplies and Expense	33,550,338	3,257,234	36,807,572
Repairs and Maintenance	2,280,991	9,360	2,290,351
Capital Outlay	<u>2,110,985</u>	<u>(60,358)</u>	<u>2,050,627</u>
<b>TOTAL</b>	119,029,665	8,248,461	127,278,126
<b>FUNCTIONAL EXPENDITURE CLASSIFICATION</b>			
Instruction	59,350,420	(911,223)	58,439,197
Budget Reduction	<u>(2,502,376)</u>	<u>2,502,376</u>	<u>0</u>
Net Instruction	56,848,044	1,591,153	58,439,197
Academic Support	6,220,649	(217,772)	6,002,877
Budget Reduction	<u>(289,500)</u>	<u>289,500</u>	<u>0</u>
Net Academic Support	5,931,149	71,728	6,002,877
Student Services	11,503,275	1,076,773	12,580,048
Budget Reduction	<u>(418,963)</u>	<u>418,963</u>	<u>0</u>
Net Student Services	11,084,312	1,495,736	12,580,048
Operation and Maintenance of Plant	16,760,575	(32,103)	16,728,472
Budget Reduction	<u>(1,045,957)</u>	<u>1,045,957</u>	<u>0</u>
Net Operation and Maintenance of Plant	15,714,618	1,013,854	16,728,472
Administration and General	18,135,001	928,887	19,063,888
Budget Reduction	<u>(542,374)</u>	<u>542,374</u>	<u>0</u>
Net Administration and General	17,592,627	1,471,261	19,063,888
Institutional Student Aid	<u>11,858,915</u>	<u>2,604,729</u>	<u>14,463,644</u>
<b>TOTAL</b>	119,029,665	8,248,461	127,278,126

	<u>Approved Budget 2022-2023</u>	<u>Budget Change</u>	<u>Proposed Budget 2023-2024</u>
<b>FUNCTION BY MAJOR EXPENSE CLASSIFICATION</b>			
<b>INSTRUCTION</b>			
Personal Services	53,263,600	(666,717)	52,596,883
Budget Reduction	<u>(2,205,556)</u>	<u>2,205,556</u>	<u>0</u>
Net Personal Services	51,058,044	1,538,839	52,596,883
Supplies and Expense	4,926,887	(245,766)	4,681,121
Budget Reduction	<u>(296,820)</u>	<u>296,820</u>	<u>0</u>
Net Supplies and Expense	4,630,067	51,054	4,681,121
Repairs and Maintenance	511,701	3,760	515,461
Capital Outlay	<u>648,232</u>	<u>(2,500)</u>	<u>645,732</u>
<b>TOTAL INSTRUCTION</b>	56,848,044	1,591,153	58,439,197
<b>ACADEMIC SUPPORT</b>			
Personal Services	3,285,683	(237,968)	3,047,715
Budget Reduction	<u>(289,500)</u>	<u>289,500</u>	<u>0</u>
Net Personal Services	2,996,183	51,532	3,047,715
Supplies and Expense	1,600,355	20,196	1,620,551
Budget Reduction	<u>0</u>	<u>0</u>	<u>0</u>
Net Supplies and Expense	1,600,355	20,196	1,620,551
Repairs and Maintenance	419,982	0	419,982
Capital Outlay	<u>914,629</u>	<u>0</u>	<u>914,629</u>
<b>TOTAL ACADEMIC SUPPORT</b>	5,931,149	71,728	6,002,877
<b>STUDENT SERVICES</b>			
Personal Services	9,667,696	617,492	10,285,188
Budget Reduction	<u>(418,963)</u>	<u>418,963</u>	<u>0</u>
Net Personal Services	9,248,733	1,036,455	10,285,188
Supplies and Expense	1,730,804	455,181	2,185,985
Budget Reduction	<u>0</u>	<u>0</u>	<u>0</u>
Net Supplies and Expense	1,730,804	455,181	2,185,985
Repairs and Maintenance	77,413	2,100	79,513
Capital Outlay	<u>27,362</u>	<u>2,000</u>	<u>29,362</u>
<b>TOTAL STUDENT SERVICES</b>	11,084,312	1,495,736	12,580,048
<b>OPERATION AND MAINTENANCE OF PLANT</b>			
Personal Services	6,477,967	(28,220)	6,449,747
Budget Reduction	<u>(1,045,957)</u>	<u>1,045,957</u>	<u>0</u>
Net Personal Services	5,432,010	1,017,737	6,449,747
Supplies and Expense	8,772,897	55,975	8,828,872
Budget Reduction	<u>0</u>	<u>0</u>	<u>0</u>
Net Supplies and Expense	8,772,897	55,975	8,828,872
Repairs and Maintenance	1,114,286	0	1,114,286
Capital Outlay	<u>395,425</u>	<u>(59,858)</u>	<u>335,567</u>
<b>TOTAL OPERATION AND MAINTENANCE OF PLANT</b>	15,714,618	1,013,854	16,728,472

	<u>Approved Budget 2022-2023</u>	<u>Budget Change</u>	<u>Proposed Budget 2023-2024</u>
<b>ADMINISTRATION AND GENERAL</b>			
Personal Services	12,894,755	855,288	13,750,043
Budget Reduction	(542,374)	542,374	0
Net Personal Services	<u>12,352,381</u>	<u>1,397,662</u>	<u>13,750,043</u>
Supplies and Expense	4,957,300	70,099	5,027,399
Budget Reduction	0	0	0
Net Supplies and Expense	<u>4,957,300</u>	<u>70,099</u>	<u>5,027,399</u>
Repairs and Maintenance	157,609	3,500	161,109
Capital Outlay	<u>125,337</u>	<u>0</u>	<u>125,337</u>
<b>TOTAL ADMINISTRATION AND GENERAL</b>	17,592,627	1,471,261	19,063,888
<b>INSTITUTIONAL STUDENT AID</b>			
Supplies and Expense	<u>11,858,915</u>	<u>2,604,729</u>	<u>14,463,644</u>
<b>TOTAL INSTITUTIONAL STUDENT AID</b>	11,858,915	2,604,729	14,463,644
<b>TOTAL BUDGET</b>	119,029,665	8,248,461	127,278,126



**Summary of Construction Change Orders  
Authorized by the Vice President for Finance and Administration**

**WELLNESS CENTER**

**Empire Contractors, Inc. – General Contractor**

<b>CO 006</b> - Added Steel CW Support & PCR Fittings	\$18,698
<b>CO 007</b> - Add brick, public safety locker rooms and exhaust fan	\$8,346

**HEALTH PROFESSIONS RENOVATION PHASE III – LL AND FIRST FLOOR**

**Empire Contractors, Inc. – General Contractor**

<b>CO 001</b> - Provide new electronic feeds, additional drops and receptacles	\$485,924
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**Summary  
Construction Projects**

**July 13, 2023**

**Projects Under Construction**

**Health Professions Renovation/Addition**

**Project Cost** **\$ 25,514,606**

Funding Source: Legislative Appropriation - 2019

**Wellness Center**

**Project Cost** **\$ 16,500,000**

Funding Source: Legislative Appropriation - 2019

**Student Housing Apartments Fire Alarm System Replacement**

**Project Cost** **\$ 4,400,000**

Funding Source: Student Housing Reserves

**HVAC Bldg. Controls and Programs Upgrades**

**Project Cost** **\$ 2,919,000**

Funding Sources:

HEERF	\$ 1,400,000
Energy Management Controls	\$ 600,000
Special Projects	\$ 500,000
FY23 State Repair and Rehabilitation	\$ 419,000

**UC West Electrical Transformers and Supply Panels Replacement**

**Project Cost** **\$ 1,500,000**

Funding Sources:

FY22 State Repair and Rehabilitation	\$ 500,000
FY23 State Repair and Rehabilitation	\$ 500,000
Special Projects	\$ 500,000

**Exterior Signage Replacement**

**Project Cost** **\$ 500,000**

Funding Sources:

Parking Reserves	\$ 250,000
Landscape Improvement Reserves	\$ 250,000

**Projects In Design**

**HVAC Various Equipment and Energy Improvements**

**Project Cost** **\$ 723,000**

Funding Sources:

Energy Management Controls Reserve	\$	300,000
Special Projects	\$	253,000
FY22 State Repair and Rehabilitation	\$	170,000

**Athletic Facilities Improvements**

**Project Cost** **\$ 240,000**

Funding Source: Special Projects

**UC West Variable Air Volume (VAV) Modernization**

**Project Cost** **\$ 170,000**

Funding Source: FY23 State Rehabilitation and Repair

**LEDs for Campus**

**Project Cost** **\$ 122,000**

Funding Sources:

Special Projects	\$	50,000
FY23 State Repair and Rehabilitation	\$	50,000
FY22 State Repair and Rehabilitation	\$	22,000